Town of Panton Chartered 1761

3176 Jersey Street • Panton, VT 05491-9331
Ph: 802.475.2333

www.pantonvt.us

Selectboard Meeting Minutes

Thursday, November 5th, 2026

In attendance: Selectboard Vice Chair Teresa Boucher, Selectboard Member Robert DeGraaf, Selectboard Member Kirsten De La Cruz, Clerk/Treasurer Kyle Rowe, Kathy Kennett, Chuck Kennett,

Via Zoom: Selectboard Chair Zach Weaver, "Maggie"

1. Teresa called the meeting to order at 5:28
2. **There was no Public Comment**
3. The SB began discussion of the job posting for the Clerk/Treasurer position;
    a. The C/T described the benefit and salary structure for the Town of Panton, detailing the specific salary and relative benefit expenses.
    b. The SB discussed the pros and cons of adjusting the salary and benefits. There was general discussion on the competitive nature of the current package, and the need to remain so.
    c. The C/T suggested removing the specifics from the draft ad, and using "competitive", there was general agreement on this edit.
    d. There was further discussion on the overall job description, and potential to amend the job roles and responsibilities to fit the candidate.
    e. Teresa made a motion to submit the ad, (as edited) to the Addison Independent, the VLCT job Board, and any other appropriate location, Robert seconded-**VOTE-ALL IN FAVOR**
4. The SB began discussion on the temporary salary increase for the Assistant C/T (interim C/T);
    a. The C/T stated that he thought it would be fair to raise the hourly wage of the Assistant C/T to equivalent to what the C/T earns, until a new C/T is found.
    b. There was general agreement on this.
    c. Robert motioned to set the pay rate of the Assistant C/T to that of the C/T until a new C/T is hired, Teresa seconded-**VOTE-ALL IN FAVOR**

5. There was no need to enter an Executive Session.
6. It was noted that the C/T will be present at the next regular SB meeting, and will have a list of currently held responsibilities and roles for the SB's review and decision on replacement.
7. Robert motioned to adjourn at 5:48, Teresa seconded-**VOTE-ALL IN FAVOR**