Town of Panton Chartered 1761

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Selectboard Meeting Minutes
Monday, May 22, 2023

In Attendance: selectboard Chair Howard Hall. Selectboard Vice-Chair Teresa Boucher, Selectboard Member Zach Weaver, Town Advisor Sandy Fogg, Town Clerk & Treasurer Maggie McCormick

Via Zoom: Emergency Management Coordinator Bob Groff

1) Howard called the meeting to order at 5:33 p.m.

2) Additions/deletions to agenda: None

3) Approval of the minutes of the April 22, 2023 and May 5, 2023 Selectboard meetings

Zach moved to approve the April 22, 2023 meeting minutes as written. Howard seconded. All in favor; the motion passed.

Teresa moved to approve the May 5, 2023 meeting minutes as written. Howard seconded. All in favor; the motion passed.

4) Emergency Management Coordinator's Report
   a) Bob will attend a National Weather Service webinar on flood stages reporting on May 31st.
   b) Local Hazard Mitigation Plan (LHMP) work is moving forward. ACRPC will make a presentation to the Selectboard in June.
   c) The Continuity of Operations Plan (CONOPS) is being revised.

5) Maple Street Catering permit application
   a) Permit requested for a wedding on Pease Road in June.

Zach moved to approve the permit. Teresa seconded. All in favor; the motion passed.

6) Town Hall Roof and Attic
    a) GW Savage checked the interior of the attic and installed a fan temporarily to dry out the affected area. Reported no sign of mold and low likelihood of mold developing.
    b) Michael Doran provided an estimate of $1476 to repair the roof and can do it within the next three weeks.
    c) Vermont Roofing was conditionally awarded the job at the May 5 Selectboard meeting, but has not responded to the request for references and an explanation of the $500 quote to inspect the attic.

Teresa moved to have Michael Doran repair the roof. Zach seconded. All in favor; the motion passed.

7) Tax Collection/Delinquent Taxes
    a) Remaining outstanding taxes due are ~$15,000 versus $40,000 on May 5.

8) Cushman Home Occupancy II non-compliance
    a) The Selectboard discussed options to compel conformance/ enforce the cease-and-desist letter.
    b) Clerk will ask VLCT for guidance.

9) Public Comment: None

10) Communications
    a) The Rinnai heater was purchased for $200.00.
    b) Howard discussed the Vergennes Bypass with the Mayor of Vergennes
        i) The mayor stated his priority is to clarify and document town boundaries.
        ii) The mayor again offered highway department assistance if needed.
    c) Memorial Day on Monday. Payroll. Maggie will be away from 5/30 to 6/7.
    d) VTrans granting Grant in Aid of $10,000 for Spaulding Road.
    e) Painting
        i) Hazen Road sent information on the bid award process and was asked to notify the Town by 5:00 p.m. on Wednesday 5/25 to confirm or withdraw their bid
        ii) Vermont Exterior Painting Company is available and will honor the bid they submitted. Clerk will contact them once she has heard from Hazen Road.
    f) There will be no regular Selectboard meeting on June 12. 2023.

11) Review/approval of accounts payable warrant, timesheets & payroll warrant

Howard moved to accept the timesheets and accounts payable and payroll warrant. Teresa seconded. All in favor; the motion passed.

12) Executive session if needed: Not needed

13) Teresa moved to adjourn. Howard seconded. All in favor; the meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Maggie McCormick
Clerk & Treasurer