Town of Panton Chartered 1761

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Selectboard Meeting Minutes
November 12, 2024

Selectboard Chair Howard Hall, Selectboard Member Zach Weaver, Selectboard Vice-Chair Teresa Boucher, Town Clerk-Treasurer Maggie McCormick, Kathy Kennett, Sharon Ashcraft, John Viskup, Janice Moulton, Bob Moulton

Via Zoom: Emergency Management Coordinator Bob Groff

1. Howard called the meeting to order at 5:30 p.m.

2. Additions/deletions to the agenda: None.

3. Approval of the minutes of the October 28, 2024 Selectboard meeting
    a. Teresa moved to approve the minutes as written. Zach seconded. All in favor; the motion passed.

4. Review/approval of accounts payable warrant, timesheets & payroll warrant
    a. Payroll: $7,723.42
    b. AP 1: $5,923.90
    c. AP 2: $932,780.96 includes school tax and voted social services appropriations

    Teresa moved to approve the timesheets and warrants. Zach seconded. All in favor; the motion passed.

5. Emergency Management Coordinator's report
    a. Working with FEMA for 7/10 reimbursement to the Town
    b. 2 weeks left to apply for assistance –online or at Hinesburg

6. FY26 Budget Meetings
    a. 11/14 at 5:30 p.m. at Town Hall
    b. 11/18 at 5:30 p.m. at Town Hall

    Howard stated that Road Foreman Rick Cloutier will be at budget meetings.

7. Removing current clerk's access to town systems
    a. Current clerk will be official off all Panton accounts on or before 11/22 at 4:00 p.m.
    b.
8. Communications
    a. The person who has been cleaning town hall has resigned.
    b. Maggie is taking off Tuesday, 11/19.

9. Public comment
    a. David Jackson asked who he should contact about getting the culvert on East Road fixed and was told to contact Rick.
    b. Kathy Kennett asked if the Selectboard was going to declare a position on the proposed solar development.
        i. Teresa said the board is working on language that will be made public after transition to new clerk-treasurer.
    c. Kathy Kennett asked about the committee for hiring a new clerk-treasurer.
        i. Howard answered that it was a screening committee comprised of Michael Catillaz, Diana Raphael, and Gretchen Bailey.
    d. Kathy Kennett demanded no texting during the meeting.
    e. Sharon Ashcraft stated there has been no Road Foreman report since last June.
        i. Howard replied that Rick would be at next meeting.
    f. Janice Moulton asked if the town clerk supervises the road crew and was answered that the clerk does not. Janice stated the advertisement for the clerk position states that the clerk supervises the road crew and was answered that it does not/

10. Executive session to discuss current clerk's PTO and hiring new clerk
    a. Teresa moved to enter executive session. Zach seconded. All in favor; the board entered executive session at 5:52 p.m.
    b. Teresa moved to exit executive session. Zach seconded. All in favor; the board returned to open session at 6:26 p.m.

Teresa moved to conduct interviews for clerk-treasurer on 11/16 at 6:00 p.m. and 11/16 at 3:00 p.m. at Town Hall. Zach seconded. All in favor; the motion passed.

Teresa moved to recognize Maggie's accrued PTO at 70 hours. Zach seconded. All in favor; the motion passed.

11. Adjournment

Teresa moved to adjourn. Zach seconded. All in favor, the meeting was adjourned at 6:26 p.m.

Respectfully submitted,
Maggie McCormick
Clerk & Treasurer