Town of Panton

Access/Use of Public Right-of-Way Permit Application Form

Application #_____ [to be filled in by town]

NOTICE TO APPLICANT: This form is for use in conjunction with the Town's Use of Public Right-of-Way Policy. Before submitting an application, applicants are urged to review the Policy in full.

If an application for an Access Permit is approved, the Road Foreman will issue written permission in the form of a Notice of Permission to Proceed ("Notice"). The Notice will list the specifications, requirements, and restrictions for the work. The Notice may require supervision and/or inspection by the Town. The Notice will state the date on which construction/development of the Access may proceed. All other Permits shall be reviewed and determined by the Selectboard who shall follow the process authorized above.

Once construction/development is completed, the Selectboard or its designee shall conduct a final inspection to determine if the work has been completed according to the requirements listed in the Notice.

If, after inspection, it is determined that the work has been constructed/developed in compliance with the Notice, a written Permit shall be issued by the Selectboard or Road Foreman within 3 days after final inspection. The approved work within the Right-of-Way and/or Access shall not be considered legally permitted until the written Permit has been recorded in the Town Land Records at the expense of the Permittee.

Name of Applicant: _____

Address and telephone number of Applicant: _____

If Applicant is an organization or corporate entity, list the principal officers of Applicant and any other individual authorized to represent the applicant group or entity applying for the Permit:

_____

_____

If Applicant is an organization or corporate entity, list the name address, email and telephone number of individual making the application:

_____

_____

Location of the proposed access: _____

Location of the proposed use or work within Town Highway or Right-of-Way:

_____

Is this an application for a Town Highway Access Permit? Yes ____ No ____

Is this an application for construction, obstruction or use of a Town Highway or Town Right-of-Way? Yes ____ No ____

Describe all work to be performed within the Town's Right-of-Way or Town Highways, including any removal or trimming of shade trees and the impact to any structures, utilities or traveled surfaces.

_____

_____

_____

If the applicant is not the owner of the premises where the proposed access will be constructed, list the name and contact information of the owner or other person that has the authority to consent to the use of the premises and attach a signed statement from that person stating that consent is given to the applicant to have the access constructed on those premises:

_____

_____

The dates on which construction is proposed to begin and end: _____

Attach a visual depiction or plat of the premises to scale indicating location, layout, state and local highways, entrances and exits, traffic flow patterns, parking and land uses of the surrounding area.

Describe the arrangements that have been made to protect the public health, safety, welfare and convenience of the traveling public during construction including, but not limited to, arrangements for traffic control, crowd control, waste and sanitation facilities:

_____

_____

Applicant may provide any additional information that may assist the Selectboard.

_____ _____

Signature of the applicant Date
or an individual authorized to act for the applicant

FOR TOWN USE ONLY:
Application received by _____[town official] on _____[date]

Application fee of $ _____, received by _____ [form of payment]