PANTON
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3176 Jersey Street • Panton, VT 05491-9331
Ph: 802.475.2333

www.pantonvt.us

Special Planning Commission Meeting Minutes
January 22, 2026

DRB/PC Members in attendance: DRB/PC Vice Chair Gretchen Bailey, Dennis Mueller, Logan Roth-Longe, Abby Matson
Others in attendance: Danelle Birong, Community Planner at Addison County Regional Planning Commission; Sharon Ashcraft, Mary Rudd; Steve Weber; Judy Weber

1. Gretchen called meeting to order at 6:02 pm. She explained we would be discussing the questions that would be used on the survey for the new town plan. She said Jamie Dayton (DRB/PC Chair) wanted to incorporate some of the questions from the survey done in 2016 in the new one. She invited Danelle to speak, who began by reviewing our timeline, then began reviewing each question with the committee and others present.
2. Town-wide Survey for Town Plan – review and approval. Questions on the old survey and new survey were reviewed. Comments on each question are noted on a separate document saved with these minutes.

   Discussion of removing some questions if the survey is too long. Danelle will rework these questions and will send over new version by early next week. We will create a postcard to hand out at Town Meeting. Also will provide printed copies of the survey. Logan suggested including a cover sheet with definitions and the purpose of the survey. The deadline for the survey will be determined.

3. Other Town Plan Business. Danelle said that there will be Planning Commission trainings offered by ACRPC in the spring. There was brief discussion of committing to monthly meetings and the need for a working group. Noted that PC has already decided they will have a working group, but need to decide on membership. This will be determined at the next meeting on Feb. 12. Danelle also cautioned to not provide responses via email.
4. Public comment. Sharon asked if members of working group must be residents of town. Gretchen said yes, but will discuss with Jamie.
5. Other business – old or new. None.

6. Motion to adjourn made by Dennis, seconded by Logan. All in favor. Adjourned at 7:26 p.m.

Respectfully submitted,

Donna Oliver
Assistant Town Clerk